

**PHILIPPINES-AUSTRALIA LAND
ADMINISTRATION MANAGEMENT
PROJECT**

PIO 1 - Output 2.2

**FREE PATENTS
MANAGEMENT TOOL**

Version 1

November 2002

REPORT C27



WORKPLANS

WORKPLAN OF SYSTEMATIC REGISTRATION COORDINATOR

As at 9 September 2002

| Week | Date | Coordinator Activity | Status |
|------|----------------|--|--------|
| 16 | 4-8 November | Lead the meeting with Systematic Adjudication Team Leaders, to review progress and plan future activities | |
| | | Review planning for new Free patent base camps | |
| | | Review staff needs for free patents and schedule recruitment and training | |
| | | Ensure completed deputisation of deputy public land inspectors | |
| | | Commence draft of training and operations Manual | |
| 17 | 11-15 November | Lead the meeting with Systematic Adjudication Team Leaders, to review progress and plan future activities | |
| | | Ensure recruitment of barangay representatives | |
| | | Set programme for orientation of adjudicators and base camp clerks for free patents – plan for 26 November | |
| | | Draft Training Event Request for orientation day | |
| | | Draft training programme for free patents | |
| | | Review first draft of free patent management tool | |
| | | Continue drafting Training and Operations manual | |
| | | Develop training programme for barangay representatives | |
| | | Review progress in setting up the base camps | |
| | | Develop plans for free patent field tests | |
| 18 | 18-22 November | Lead the meeting with Systematic Adjudication Team Leaders, to review progress and plan future activities | |
| | | Continue the design of procedures for free patents | |
| | | Planning for field test 2 – new free patent applications | |
| | | Arrange meeting of SA, CRS and CIM to plan the launch of the free patent field activities – assess readiness of material | |
| | | Apply for tax records | |
| 19 | 25-29 November | Lead the meeting with Systematic Adjudication Team Leaders, to review progress and plan future activities | |
| | | Orientation day for base camp clerks and deputy public land inspectors | |
| | | Orientation day for barangay representatives | |
| | | Planning for field test 1 – pending incomplete free patent applications | |
| | | Review mobilisation of the base camps and follow up on lacking equipment | |
| | | Plan programme and presenters at Orientation day and issue invitations | |
| | | Review to ensure base camps have submitted requests to CENRO for pre-verification | |
| | | Ensure base camps have submitted requests for all tax records | |
| | | Decide the MARO certification process | |

| Week | Date | Coordinator Activity | Status |
|------|-----------------------|--|--------|
| | | Organise the presentations for the Orientation day | |
| | | Plan the training day for the barangay representatives | |
| | | Ensure Legal Assistant drafts letter to committee for Implementing Rules and Regulations Committee | |
| | | Develop annual plan | |
| | | Organise yearly review of planning and field activities | |
| | | Orientation day for free patents – Can Juliet and the SAT leaders review the draft programme and suggest changes so it meets the needs? Can PIO 1 meet the speakers we need from CENRO? Give them the outcome reports from all workshops; give them the draft programme for our orientation day and ask them to prepare to make presentations. Tell them we will give them an early draft of our Free Patent Operations Manual for them to review and to present from during the workshop | |
| | | | |
| 20 | 2-6 December | Lead the meeting with Systematic Adjudication Team Leaders, to review progress and plan future activities | |
| | | Ensure base camps are operative | |
| | | Commence field test 1 for free patents – processing pending applications | |
| | | Orientation day for all staff | |
| | | Plan barangay representatives training day | |
| | | Field Test 1 – finalise planning | |
| | | Field Test 2 – Plan the procedures timetable support etc | |
| | | Field test 1 – collect all pending applications | |
| | | Plan Xmas break – timetable, staff availability rosters hours of operations etc | |
| | | Plan for absences during the study tour | |
| | | | |
| 21 | 9-13 December | Lead the meeting with Systematic Adjudication Team Leaders, to review progress and plan future activities | |
| | | Barangay representatives training day | |
| | | Initiate field test 1 | |
| | | Finalise planning for field test 2 | |
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| | | | |
| 22 | 16 – 20 December 2002 | Lead the meeting with Systematic Adjudication Team Leaders, to review progress and plan future activities | |
| | | Review Field Test 1 | |
| | | Initiate Field Test 2 | |
| | | Implement Xmas break procedures | |
| | | | |

WORKPLAN OF Systematic Adjudication Team Leaders

| Week | Date | Systematic Adjudication Team Leaders Activity | Status |
|------|-----------------------|---|--------|
| 18 | 18-22 November | Pre-verification with CENRO | |
| | | Ensure all tax declarations are requested and obtained | |
| | | Discussions with MARO re procedures | |
| | | | |
| 19 | 25-29 November | Review the contents of the Operations Manual and develop revised procedures | |
| | | Review the plans for the orientation day - develop presentations; plan for attendance of all necessary staff | |
| | | Assist the Systematic Registration Coordinator develop the plan for the training day for barangay representatives | |
| | | Base camps fully operational | |
| | | All CIM sheets collected from CIM | |
| | | Print of all databases from CIM – also disk copies | |
| | | Obtain Land Use Maps from the Municipality | |
| | | Pre-verification with CENRO | |
| | | Ensure all tax declarations are requested and obtained | |
| | | Discussions with MARO re procedures | |
| | | Ensure base camp is ready for field test 1 – all forms checklists etc | |
| | | Apply to Regional Trial Court for clearances | |
| | | | |
| 20 | 2-6 December | Participate in orientation day for staff | |
| | | Plan for the barangay representative training day | |
| | | Plan for absences on study tour | |
| | | Ensure the base camp is ready for field Test 2 – all forms etc | |
| | | Confirm prints of database are available | |
| | | Confirm all CIM sheets | |
| | | Confirm all land use maps available | |
| | | Confirm all tax declarations are available | |
| | | Confirm regional trial court clearances | |
| | | | |
| 21 | 9-13 December | Manage field test 1 | |
| | | Training day for barangay representatives | |
| | | | |
| 22 | 16 – 20 December 2002 | Manage the implementation of field test 2 | |
| | | | |
| | | | |
| | | | |

TRAINING PROGRAMME

Orientation Day for Free Patents – 29 November 2002

Location:

TER submitted?

Objectives

- Bring together all staff involved in free patents to review progress in setting up the pilots – give them an orientation
- Review each step in the free patent process – based on outputs from previous workshops
- Review the duties of each agency and participant – based on drafts prepared after the last workshops
- Confirm the evidence required to support an application
- Complete the draft of the free patents operations manual to be provided to participants
- Finalise planning for the free patent pilots – report back the results of the planning meeting with CRS
- Report back the results of (i) pre verification by CENRO for all barangays in pilot areas (ii) results of attempts to collect the tax certificates for the pilot barangays
- Review the training needs for free patents by completing the attached form to analyse skills knowledge and values required
- Determine an acceptable process for coping with pending patents
- Plan field test 1 – base camps to evaluate and update pending applications
- Plan field test 2 – receiving new applications

Participants

- Base camp clerks for the free patent pilots
- Deputy public land inspectors
- Possibly CRS Assistants
- Possibly barangay representatives
- CENRO records – to provide presenters
- CENRO processing – to provide presenters
- MARO

Programme – third draft

| Session | Detail | Presenter |
|---|---|----------------------|
| Workshop overview | Objectives methods | Steve? Aldes? |
| 1. Updates | | |
| <ul style="list-style-type: none"> The free patent pilot programme | Overview of the free patent pilot programme. Where when who | Juliet |
| <ul style="list-style-type: none"> CIM to deliver to the workshop the completed CIMs and disk copies of the database | | Bennie/ Clint |
| <ul style="list-style-type: none"> Progress in mobilising base camps and staff | | Bimboy, Oscar |
| <ul style="list-style-type: none"> Progress by CENRO in pre-verification | | CENRO – Maratas? |
| <ul style="list-style-type: none"> Progress in collecting all tax records for each barangay in the pilots | | Juliet or researcher |
| <ul style="list-style-type: none"> Progress in securing the deputisation of the deputy public land inspectors | | Juliet |
| <ul style="list-style-type: none"> Progress in gazetting the law – likely commencement date | | Roel |
| <ul style="list-style-type: none"> Progress by CRS in mobilising the communities | Review progress. Provide copies of the posters and leaflets. Receive inputs on any lacking material | Wilma/ Rhea |

| Session | Detail | Presenter |
|--|--|---------------------|
| 2. The Free Patent process – Group discussion and review | <p>Review the drafts of the flowcharts</p> <p>Summarise the existing steps in the free patent process from community entry to title issue</p> <p>Flowcharts and time line</p> <p>Participating agencies and their roles – table</p> | Steve Bimboy |
| 3. Skills knowledge and values - | Provide a completed summary in the attached form for all the skills and knowledge required by all participants in free patents | |
| 4. The interview process – | <p>Using the application for public land and the Final Inspection Report, provide a detailed analysis of the interview process and the ocular inspection</p> <p>Aims of the interview etc.</p> <p>Likely issues to arise and problems to be expected</p> <p>List of questions to be asked at the interview other than those on the application form</p> | Bimboy Buddy |
| 5. Links to MARO | <p>Suggest the process and amend the flowchart</p> <p>Procedures where the lot exceeds 12 hectares</p> <p>Procedures where the lot exceeds 5 hectares</p> <p>Procedures where the applicant owns other land</p> <p>Procedures where the applicant is a CARP beneficiary</p> | MARO representative |
| 6. The land records process | <p>Review the relevant parts of the Manual and revise</p> <p>Review progress in pre-verification</p> <p>Field test 1 – Pending applications – discuss the design of the field test and procedures for getting all pending applications</p> | CENRO Records |
| 7. The processing and approval stage Evidence to support an application | <p>Summarise each step in the process</p> <p>Powers of approval of PENRO RED and the Secretary</p> <p>Review the evidence to be required by CENRO to support an application. The aim is to present a matrix of the different types of ownership situations to be confronted in the field and to summarise all evidence required to support the claim.</p> <p>Review relevant parts of the Manual and revise.</p> <p>Is the Land Data Records Sheet required?</p> | Gilbert |

| Session | Detail | Presenter |
|--|--|------------------|
| | Provide copy of Circular 30 | |
| 8. The base camp | Functions of the base camp. Daily programme. Statement of duties of the base camp clerk Records to be kept by the base camp – Weekly Progress Report Daily Journal Attendance records | Bimboy Juliet |
| 9. Summary flowcharts Summary changes to Manual of Operations | Review the outputs | Steve |
| | | |

Training day for barangay representatives

Date:

Location:

TER submitted?

Objectives

Participants

Programme –

| Session | Detail | Presenter |
|--------------------------|--------------------|------------------|
| Workshop overview | Objectives methods | |
| | | |
| | | |

Field Test 1 – Reviewing Pending Patent Applications

| Issue | Detail of field test 1 |
|---|--|
| <i>Name of field test</i> | Review of pending applications |
| <i>Location</i> | San Miguel and Alang Alang |
| <i>Start date</i> | 13 December 2002 |
| <i>Manager</i> | Systematic Registration Coordinator, Systematic Adjudication Team Leaders |
| <i>Participants</i> | Alang Alang and San Miguel base camps Base camp clerks Systematic Adjudication Team Leaders Adjudicators/ deputy public land inspectors Some barangay representatives CENRO processing Local CRS |
| <i>Aims</i> | Review all incomplete pending applications and list the status Identify lacking evidence and assist the applicants to collect the lacking evidence Familiarise participants with the evidence required to support a free patent application |
| <i>Proposed activities</i> | In the base camp, review each pending application and compile a report on status Compile a report of lacking evidence and liaise with local CRS to collect the lacking evidence Collect evidence and expedite applications |
| <i>Equipment required</i> | Operational base camps |
| <i>Forms required</i> | Weekly progress report format can be used to list applications and to summarise lacking evidence |
| <i>CIM required</i> | Full CIM sheets and database printouts |
| <i>CRS required</i> | Teams to participate |
| <i>Meetings required to set up</i> | 1. CENRO PENRO – collect all files for pending applications |
| <i>Method of evaluation</i> | Number of pending applications expedited |
| | |

Field Test 2 – New Free Patent Applications

Field Test 2 – New Free Patent Applications

| Issue | Detail of field test 2 |
|---|---|
| <i>Name of field test</i> | Receiving and processing new free patent applications |
| <i>Location</i> | San Miguel, Alang Alang |
| <i>Start date</i> | 18 December 2002 |
| <i>Manager</i> | Systematic Registration Coordinator, Systematic Adjudication Team Leaders |
| <i>Participants</i> | Alang Alang and San Miguel base camps Base camp clerks Systematic Adjudication Team Leaders Adjudicators/ deputy public land inspectors Barangay representatives CENRO processing Local CRS |
| <i>Aims</i> | Test all aspects of the free patent operations Review all forms Define the base camp and field processes Revise the Operations Manual to reflect the processes On the job training |
| <i>Proposed activities</i> | Interviews Complete applications for public land Post notices Ocular Inspections Process applications |
| <i>Equipment required</i> | Operational base camps |
| <i>Forms required</i> | All application forms and supporting evidence forms |
| <i>CIM required</i> | All CIM sheets Prints from the database |
| <i>CRS required</i> | Schedule of Interview Schedule of Ocular Inspection |
| <i>Meetings required to set up</i> | Collect all tax records Arrange CENRO Records and Processing staff |
| <i>Method of evaluation</i> | Review the contents of the Operations Manual and update Review the forms used CENRO to review completeness of the applications |

Pilot profiles

PROFILE OF PILOT ACTIVITY 6

| Issue | Detail |
|---------------------------------|---|
| <i>Title</i> | Free Patent for surveyed land |
| <i>Location</i> | Alang Alang – Five agricultural barangays - Dapdap, Mudburun, P. Barantes, San Pedro, Babonan San Miguel - Lukay, Malaguinabut, Cabatianuhan |
| <i>Lots – potential titles</i> | Alang Alang 591 San Miguel ??? |
| <i>Duration</i> | 9 months |
| <i>Surveyed/ not surveyed</i> | Alang Alang – surveyed pre- WWII San Miguel – surveyed 1985 |
| <i>Commencing</i> | Mid October 2002 |
| <i>Titling method</i> | Administrative titling – free patent |
| <i>CRS Method</i> | Managed by PIO 1 |
| <i>Aims of the pilot</i> | <ul style="list-style-type: none"> • Develop and test the administrative titling methodology • Develop CRS material including leaflets, posters and meeting methodologies and a methodology for community mobilisation for free patent titling • Provide a basis for comparison between administrative and judicial titling • Introduce the use of contract staff into the free patent process • Identify potential for streamlining the methodology • Provide a basis for the preparation of a revised Implementing Rule and Regulation • Identify ways in which the method can be expanded in Phase II |
| <i>Pilot Methodology</i> | <ul style="list-style-type: none"> • Prepare a methodology for mass free patent titling in consultation with CENRO and PENRO • Test the method in partnership with CENRO and PENRO • Evaluate the process in consultation with all stakeholders • Develop a refined process from lessons learned during the pilots |
| <i>TA involved</i> | Systematic Registration Adviser, Administrative Titling Adviser Some input from Survey and Mapping Adviser |
| <i>Counterparts</i> | Systematic Registration Coordinator |
| <i>PIO 1 resources required</i> | <ul style="list-style-type: none"> • Planning and Coordination; • Support Services Unit for procurement, allowances etc • Systematic Registration Coordinator • Systematic Adjudication Team Leaders • CIM • CRS Assistant to oversee the local CRS teams • Training Coordinator |
| <i>SAT Leader</i> | Alang Alang – Oscar Tan-Piengco San Miguel – Ursulo Sanico |
| <i>CRS Assistant</i> | Alang Alang – Rhea Malubay San Miguel – Dominic Berino |
| <i>Government resources</i> | <ul style="list-style-type: none"> • LRA – to identify the status of lots, particularly land declared as |

| Issue | Detail |
|---|--|
| | <p>public land in the earlier cadastral proceedings</p> <ul style="list-style-type: none"> • CENRO Inspectors records and processing staff – confirming existing applications, drafting titles • PENRO approval processes • Central approval processes • RTC certification concerning non-existence of judicial titling applications |
| Contract resources required | <ul style="list-style-type: none"> • Possibly local CRS team, depending on design • Adjudicators • Base camp clerks • Barangay representatives on the SAT |
| Base Camp required | Yes – both locations require new base camps |
| Equipment required | <p>Equipment for base camps</p> <p>Motor vehicle</p> <p>Motor cycle</p> <p>Computer and printer</p> |
| Procurement required | All equipment is to be procured |
| CIM required | <p>The consolidated barangay index maps and lists of claimants are available in September. The list of titled lots is available. The data on applications pending with CENRO must be edited</p> <p>The cards from CENRO on parcels referred to DAR must be processed by CIM</p> |
| Process for Evaluation | |
| Cost | Total cost; cost per title issued |
| Programme costs | Cost by programme; cost per agency involved |
| Time for each section of activity | Time analysis; daily outputs per officer involved |
| Profile of effective titling | Complete the evaluation profile |
| Date of Evaluation | June 2003 |
| Evaluation by | PIO 1, CENRO, PENRO |
| Issues expected to be encountered in nationwide gearing up | <ul style="list-style-type: none"> • The issue of the limited resources in CENRO can be accommodated by the use of contract adjudicators to undertake the preliminary fieldwork • The use of allocation certificates will frustrate efforts to streamline processes • Centralized approval processes will be counter-productive and slow the process • The period of proof, 42 years, is too long and will exclude many participants • The period of proof will complicate and slow the process |
| Staffing | |
| Contract adjudicators | |
| Deputy public land Inspectors | |
| CENRO Records | |
| CENRO Investigators | |
| PENRO | |
| DENR | |
| ROD | |

PROFILE OF PILOT ACTIVITY 7

| Issue | Detail |
|------------------------------------|--|
| Title | Free Patent for unsurveyed land |
| Location | Santa Fe Pastrana |
| Lots – potential titles | Santa Fe Pastrana |
| Duration | 12 months |
| Surveyed/ not surveyed | Unsurveyed |
| Commencing | In Activity 25, commencing February 2003 |
| Titling method | Administrative titling – free patent |
| CRS Method | Managed by PIO 1 |
| Aims of the pilot | <ul style="list-style-type: none"> • To test the use of survey contractors • To develop the liaison processes between the adjudicators and the survey contractors |
| Pilot Methodology | <ul style="list-style-type: none"> • Prepare a methodology for mass free patent titling in consultation with CENRO and PENRO • Test the method in partnership with CENRO and PENRO • Evaluate the process in consultation with all stakeholders • Develop a refined process from lessons learned during the pilots |
| TA involved | Survey and Mapping Adviser Some inputs from Systematic Registration Adviser and Administrative Titling Adviser |
| Counterparts | Geodetic Engineer Systematic Registration Coordinator |
| PIO 1 resources required | <ul style="list-style-type: none"> • Planning and Coordination; • Support Services Unit for procurement, allowances etc • Systematic Registration Coordinator • Systematic Adjudication Team Leaders • CIM • CRS Assistant to oversee the local CRS teams • Training Coordinator |
| SAT Leader | Santa Fe Pastrana |
| CRS Assistant | Santa Fe Pastrana |
| Government resources | <ul style="list-style-type: none"> • LRA – to identify the status of lots, particularly land declared as public land in the earlier cadastral proceedings • CENRO Inspectors records and processing staff – confirming existing applications, drafting titles • PENRO approval processes • Central approval processes • RTC certification concerning non-existence of judicial titling applications |
| Contract resources required | <ul style="list-style-type: none"> • Survey contractor • Possibly local CRS team, depending on design • Adjudicators • Base camp clerks |

| Issue | Detail |
|---|--|
| | <ul style="list-style-type: none"> Barangay representatives on the SAT |
| Base Camp required | Yes – both locations require new base camps |
| Equipment required | Equipment for base camps Motor vehicle Motor cycle Computer and printer |
| Procurement required | All equipment is to be procured |
| CIM required | The consolidated barangay index maps and lists of claimants are available in September. The list of titled lots is available. The data on applications pending with CENRO must be edited The cards from CENRO on parcels referred to DAR must be processed by CIM |
| Process for Evaluation | |
| Cost | Total cost; cost per title issued |
| Programme costs | Cost by programme; cost per agency involved |
| Time for each section of activity | Time analysis; daily outputs per officer involved |
| Profile of effective titling | Complete the evaluation profile |
| Date of Evaluation | 2003 |
| Evaluation by | PIO 1, CENRO, PENRO |
| Issues expected to be encountered in nationwide gearing up | <ul style="list-style-type: none"> Capacity of survey contractors The issue of the limited resources in CENRO can be accommodated by the use of contract adjudicators to undertake the preliminary fieldwork |
| Staffing | |
| Contract adjudicators | |
| Deputy public land Inspectors | |
| CENRO Records | |
| CENRO Investigators | |
| PENRO | |
| DENR | |
| ROD | |

Staffing

Base Camp Personnel

SAN MIGUEL

| | |
|-------------------------------------|--------------------------------|
| Systematic Adjudication Team Leader | Ursulo Sanico Jr |
| CRS Assistant | Dominic Berino |
| Judicial Base Camp Clerk 1 | G Encina |
| Adjudicator 1 | Bryan Mauro |
| Adjudicator 2 | |
| Free Patent base camp clerk | |
| Deputy Public Land Inspector 1 | Salvador Encina |
| Deputy Public Land Inspector 2 | Arnold Camarines |
| Barangay Lukay | |
| Barangay Chairman | Edgar Eusores |
| Barangay Representative 1 | Ma. Lourdes Macabansag |
| Barangay Representative 2 | Asteria Marquez |
| Barangay Representative 3 | Fe Blones |
| Barangay Representative 4 | Leo Obera |
| Barangay Representative 5 | Reynaldo Lacbayen |
| Barangay Representative 6 | Manuel Antoni |
| Barangay Representative 7 | Edita Bariata |
| Barangay Representative 8 | Peta Sabela – SK Chairman |
| Local CRS 1 | Carlos Canega |
| Local CRS 2 | Rizza Salano |
| Barangay Malaguinabut | |
| Barangay Chairman | Reuben Agner |
| Barangay Representative 1 | Antonieta Tanega |
| Barangay Representative 2 | Rolando Alcotas |
| Barangay Representative 3 | Ramil Agner |
| Barangay Representative 4 | Francisca Patotoy |
| Barangay Representative 5 | Veronica Tanega |
| Barangay Representative 6 | Lynetta Ala |
| Barangay Representative 7 | Evelyn Panilaloon |
| Barangay Representative 8 | Felixberto Chua – SK Chairman |
| Local CRS 1 | Letecia Alcotas |
| Barangay Bairan | |
| Barangay Chairman | Simforoso Quimdo |
| Barangay Representative 1 | Jennyline Pontaneles |
| Barangay Representative 2 | Paula Labarette |
| Barangay Representative 3 | Federico Arpon |
| Barangay Representative 4 | Eugenio Valleramos |
| Barangay Representative 5 | Reynaldo Bariata |
| Barangay Representative 6 | Thelma Blones |
| Barangay Representative 7 | Virginia Dosal |
| Barangay Representative 8 | Jasmin Macabayao – SK Chairman |
| Local CRS 1 | Ma Sheena Bariata |
| Local CRS 2 | Herminia L. Aldea |

ALANG ALANG

| | |
|-------------------------------------|-------------------|
| Systematic Adjudication Team Leader | Oscar Tan-Piengco |
| CRS Assistant | Rhea Malubay |

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|--------------------------------|-------------------------------|
| Base Camp Clerk 1 | Riena Villero |
| Base Camp Clerk 2 | Al Pores |
| Deputy Public Land Inspector 1 | Nestor Gaspay |
| Deputy Public Land Inspector 2 | Rene Florendo |
| Deputy Public Land Inspector 3 | |
| Barangay Dapdap | |
| Barangay Chairman | Arsenio Gaspang |
| Barangay Representative 1 | Lino Decena |
| Barangay Representative 2 | Thelma Pulga |
| Barangay Representative 3 | Reynaldo Peja |
| Barangay Representative 4 | Thelma de Veyra |
| Barangay Representative 5 | Carolina Josol |
| Barangay Representative 6 | Corazon Cabangisan |
| Barangay Representative 7 | Erwin Guy-Joco |
| Barangay Representative 8 | Margie Lusico – SK Chairman |
| Local CRS 1 | Marifou B. Tercento |
| Barangay Mudburun | |
| Barangay Chairman | Vilma A. Villafuerte |
| Barangay Representative 1 | Alfredo P. Tado |
| Barangay Representative 2 | Ruby Ann Puyat |
| Barangay Representative 3 | Danilo G. Patano |
| Barangay Representative 4 | Conrado T. Antoni |
| Barangay Representative 5 | Norma G. Caones |
| Barangay Representative 6 | Jesus D. Murillo |
| Barangay Representative 7 | Rhodelia Murrillo |
| Barangay Representative 8 | Jonah B. Bascon – SK Chairman |
| Local CRS 1 | Rosie G. Abatias |
| Local CRS 2 | Rogelio C. Catindoy |
| Barangay P. Barrantes | |
| Barangay Chairman | Lolita L. Barrantes |
| Barangay Representative 1 | Vilma A. Arnado |
| Barangay Representative 2 | Althea R. Varona |
| Barangay Representative 3 | Arturo Denaldo Sr |
| Barangay Representative 4 | Leonito L. Barrantes |
| Barangay Representative 5 | Carlito S. Acidre |
| Barangay Representative 6 | Roy B. Raynes |
| Barangay Representative 7 | Eliseo T. Ranes |
| Barangay Representative 8 | Daisylyn Ranes – SK chairman |
| Local CRS 1 | Elena S. Abadenis |
| Barangay San Pedro | |
| Barangay Chairman | Leonardo D. Linde |
| Barangay Representative 1 | Emma Suamer |
| Barangay Representative 2 | Crisanto Estalani |
| Barangay Representative 3 | Bernabe Ayuno |
| Barangay Representative 4 | Esmael Catindoy |
| Barangay Representative 5 | Roque Ayo |
| Barangay Representative 6 | Benedicto Linde |
| Barangay Representative 7 | Trinidad Catindoy |
| Barangay Representative 8 | Jonjie Catindoy – SK Chairman |
| Local CRS 1 | Razzel G. Olivia |
| Barangay Babonan | |
| Barangay Chairman | Nestor C. Sonit |
| Barangay Representative 1 | Antonieto S. Diaz |
| Barangay Representative 2 | Elena E. Cariquez |
| Barangay Representative 3 | Lydia E. Goodchild |
| Barangay Representative 4 | Arnulfo O. Espina |
| Barangay Representative 5 | Rolando D. Magallanes |
| Barangay Representative 6 | Herminia B. Daga |

| | |
|---------------------------|------------------------------|
| Barangay Representative 7 | Norberto C. Matobato |
| Barangay Representative 8 | Jayson S. Daga – SK Chairman |
| Local CRS 1 | Leo L. Petilla |
| | |

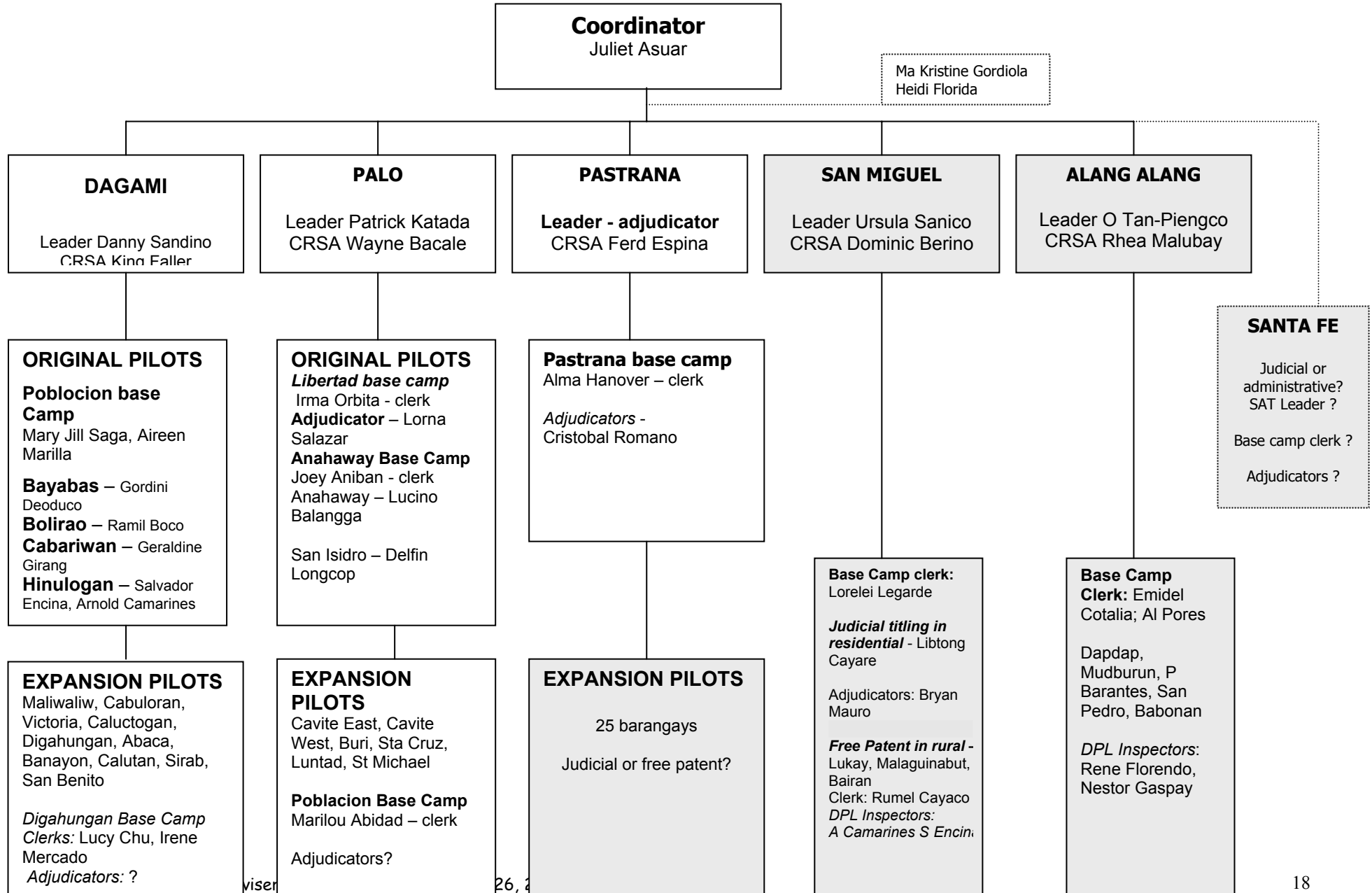
SANTA FE

| | |
|-------------------------------------|--|
| Systematic Adjudication Team Leader | |
| CRS Assistant | |
| Base Camp Clerk 1 | |
| Base Camp Clerk 2 | |
| Deputy Public Land Inspector 1 | |
| Deputy Public Land Inspector 2 | |
| Deputy Public Land Inspector 3 | |
| | |
| Barangay | |
| Barangay Chairman | |
| Barangay Representative 1 | |
| Barangay Representative 2 | |
| Barangay Representative 3 | |
| Barangay Representative 4 | |
| Barangay Representative 5 | |
| Barangay Representative 6 | |
| Barangay Representative 7 | |
| Barangay Representative 8 | |
| Local CRS 1 | |
| | |

PASTRANA

| | |
|-------------------------------------|--|
| Systematic Adjudication Team Leader | |
| CRS Assistant | |
| Base Camp Clerk 1 | |
| Base Camp Clerk 2 | |
| Deputy Public Land Inspector 1 | |
| Deputy Public Land Inspector 2 | |
| Deputy Public Land Inspector 3 | |
| | |
| Barangay | |
| Barangay Chairman | |
| Barangay Representative 1 | |
| Barangay Representative 2 | |
| Barangay Representative 3 | |
| Barangay Representative 4 | |
| Barangay Representative 5 | |
| Barangay Representative 6 | |
| Barangay Representative 7 | |
| Barangay Representative 8 | |
| Local CRS 1 | |
| | |

OVERVIEW OF SYSTEMATIC REGISTRATION PILOT PROJECTS FOR OUTPUT 2.2



Preliminary screening

Examination by LMO

Referral to Survey Unit for projection and verification of technical description using BL form V-37.

Order of Approval and Issuance of Patent. Issuance of the approval of the application
Preparation of Judicial Form 54 and 54-A/D.

Final checking of technical description in JF
Referral to LMO III for final review and signature

Check that land is A & D according to LC map in file

Signed by Engineer III

Final screen by LMO 3

Referral to CENRO for endorsement of Final Inspection Report – sign on back page
Preparation of CA and CSW for signature by CENRO
Preparation of transmittal, segregation of original and duplicate documents

Release to PENRO for review and signature of

Transmittal to LMD for final review of JF by head office
Clearance from the Secretary for signing by RED

Diagram: Analysis of Free Patents – Training tool

| Participant | Functions <i>Describe functions of the participant</i> | Skills Knowledge Values <i>required by the participant to do the job</i> | Material needed for training | Assessment <i>How to assess if the participant has the knowledge skill etc</i> |
|--------------------------------------|--|--|-------------------------------------|--|
| Systematic Adjudication Team Leaders | | | | |
| Deputy Team Leaders | | | | |
| Adjudicators | | | | |
| Deputy Public Land Inspectors | | | | |
| Base Camp Clerks | | | | |
| Barangay representatives | | | | |
| CENRO Records | | | | |
| CENRO Assessors | | | | |
| PENRO | | | | |
| | | | | |
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